

NORTH CITY WEST SCHOOL FACILITIES FINANCING AUTHORITY

And the Community Facilities Districts Nos. 1, 2 & 3

September 7, 2022 MINUTES-REGULAR MEETING

The Directors of the **North City West School Facilities Financing Authority** and Community Facilities District 1, 2 and 3 of the North City West School Facilities Financing Authority held a **Regular Meeting** on **September 7, 2022** via Telephonic/Video Conference. (The letters "JPA" will be used in place of North City West School Facilities Financing Authority and the letters "CFD" will be used in place of Community Facilities Districts 1, 2 & 3).

1. CALL TO ORDER

The meeting was called to order by Chairperson Rafner 4:02 pm

ROLL CALL

Directors Present: Doug Rafner, Board Chairperson, Del Mar Union School District
John Addleman, Alternate Director, San Dieguito Union High School District
Dana King, Solana Beach School District
Quorum Achieved

Other Personnel, Member Districts: Chris Delehanty, Assistant Superintendent, Del Mar Union School District
Administration: Holly McClurg, Alternate Director, Del Mar Union School District
Scott Koppel, Executive Director, Koppel & Gruber Public Finance
Douglas Floyd, Administrator, Koppel & Gruber Public Finance
Lyn Gruber, Koppel & Gruber Public Finance

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

Moved by Alternate Director Addelman, seconded by Director King

Ayes: Rafner, Addleman, King 3:0:0

4. PUBLIC COMMENT

None

5. CONSENT AGENDA

- A. Approval of Minutes for Special Board Meeting on August 31, 2022
- B. Approval of Minutes for Regular Board Meeting on June 8, 2022
- C. Approval of Koppel & Gruber Public Finance invoice for June 1, 2022 through August 31, 2022. (see Attachment 5C)

Moved by Alternate Director Addelman, seconded by Director King

Ayes: Rafner, Addleman, King 3:0:0

6. FINANCIAL REPORTS The following reports record the routine business of the JPA/CFD for fiscal year 2022/2023. Members of the Board, the administration or the public may request that specific items be discussed prior to their acknowledgement.

- A. Executive Summary

- B. Building Permit Activity
- C. Financial Overview
- D. Income (through June 30, 2022)
- E. Expenditures (through June 30, 2022)
- F. Trust Fund Investments (as of June 30, 2022)

Doug Floyd indicated good financial shape at the end of the fiscal year. There is a little over \$1 million in unencumbered funds. Accounting after Sept 1 debt service. Anticipate recommending overrun payments at December Board meeting.

7. EXECUTIVE DIRECTOR'S REPORT (Oral Report)

- A. Status of NCWSFFA Master Plan Separation Agreement

Correspondence sent to the city. There is new management in the planning department. Traction gained. Continue to follow up.

8. ACTION ITEMS

- A. Approve Agreement with Wilkinson Hadley & King Co., LLP to perform annual independent audit of FY 2021/2022 North City West School Facilities Financing Authority financial statements for an amount not to exceed \$7,000 including expenses.

Moved by Director Addelman, seconded by Director King

Ayes: Rafner, Addleman, King 3:0:0

- B. Accept and file Fiscal Year 2021/2022 Mitigation Fee Report as required by Government Code Section 66006.

Moved by Alternate Director Addelman, seconded by Director King

Ayes: Rafner, Addleman, King 3:0:0

9. DISCUSSION ITEMS

- A. Executive Director/Administration Services Agreement
- B. Legal Services Agreement

Koppel & Gruber and Attorney were hired three (3) years ago for admin and accounting. Contract direction to proceed. New contract, or updated fees, or other action.

The Board request the previous contract and a new proposed contract for Vote at next meeting.

10. ADJOURNMENT

The next scheduled Board Meeting will be held at 4:00 p.m. on December 7, 2022 at the Del Mar District Office or via Telephonic/Video Conference. The District Office is located at 11232 El Camino Real, San Diego, CA. 92130.

Moved by Alternate Director Addelman, seconded by Director King

Ayes: Rafner, Addleman, King 3:0:0

Chairperson Rafner adjourned the meeting at 4:12 P.M.

Approved at December 7, 2022 Board Meeting by vote:



12/7/22

Board Secretary

Date

